

Board of Works and Safety

September 20th, 2021

4:00 P. M.

Minutes

Call to Order: Mayor Samuel J. Craig

The Board of Public Works and Safety met on September 20th, 2021, at City Concourse for Regular Meeting. Honorable Mayor Samuel J. Craig presided and called the meeting to order at 4:00 P.M.

Members Present:

- Mayor Samuel J. Craig
- Judy Carlisle
- Charlene Hall

Reading of Minutes

August 16th, 2021-Regular Meeting

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Passed.*

New Business:

1. Request Approval and Acceptance of Encroachment Agreement for Sherri McAlister, 615 Fellowship Drive-Greg Pittman

- The city has granted an easement for the purpose of installing a sanitary sewer line across the McAlister property.
- Bledsoe Riggert Cooper James, Inc. completed a survey in 2016 depicting the McAlister property. The survey reveals an encroachment of portions of improvements (a garage and concrete driveway) onto the city's easement located on the McAlister property.
- The agreement will permit the continued presence of the encroachments located on the McAlister property.
- The parties agree that the city shall have the right to remove or modify the encroachment if necessary to repair, replace or maintain the sanitary sewer line. All costs incurred by the city for removing, altering, and restoring the encroachment will be at the sole expense of McAlister or the successors.

- ❖ Judy Carlisle made the motion to approve,

- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No One Opposed, Passed*

2. Request Approval of Update Use of Force Rules and Regulations-Investigative Procedures-Police Department-Chief Terry Moore

- Section 9-9-0 Investigative Procedure on Use of Force has been updated as the following:
- All use of force incidents shall be reviewed by the crew commander in a timely manner. After the completion, the Assistant Chief shall be notified of the incident for final review. If department rules and regulations have been violated the Assistant Chief shall report incident to the Executive Board.

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No One Opposed, Passed*

3. Request Acceptance of Officer Promotions-Police Department-Chief Terry Moore

- Detective Sergeant Drew Lemke to Captain
- Sergeant Blake Wade to Captain
- Officer Kody Emmons to Sergeant
- The promotions will be on a probationary period of six months.

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Passed.*

4. Request Acceptance of Staffing Changes-Retirement and Promotions-Fire Department-Chief John Hughes

- Battalion Chief Brent Allen-Retirement
- Senior Firefighter Lucas P. Pinnick to Lieutenant
- Firefighter Shane S. Nolan to Senior Firefighter

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Passed.*

5. Request Acceptance of SOP #206-Sensit P400 Multi-Gas Detector Use-Chief John Hughes

- SOP #206 Sensit P400 Multi-gas Detector Use:

Purpose

Define gases detected by Sensit P400 Multi-gas detecting capability

General

The department's detectors, Sensit P400 have four gas detecting capability. Detectors must be calibrated every 30 days. The unit issues a calibration notice that aids the user in keeping the detector updated.

1. O₂-Oxygen
2. CH₄-Methane
3. CO-Carbon Monoxide
4. H₂S-Hydrogen sulfide/Sewer gas

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Passed.*

6. Request Approval and Acceptance of Minor Subdivision for William F. McFadden, 2562 Oak Ridge Drive-Broadview North Addition Section 3 Lots 26, 27, and 28-Brandon Woodward

- A request for a Minor Subdivision has been filed by William McFadden, Johnny & Bob Fiddler and John Rope located at Broadview North Section 3, lots 26, 27 and 28. The parties wish to add 100 feet north to their existing properties.
- The City Plan Commission held a Public Meeting on September 14, 2021.

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Passed.*

7. Request Approval of Closing J Street Between 16th Street And 15th Street for Bedford North Lawrence High School Home Coming Dance From 7:00 P.M. To 9:00 P.M.-Mr. Jordan Keys (Principal BNL High School)

- Mr. Keys is requesting the closure of J Street between 16th Street and 15th Street for Bedford North Lawrence High School Homecoming Dance.
- The homecoming will be held at Harp Commons.

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Passed*

8. Approval To Sign Claims

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No One Opposed, Passed*

9. Discussion

- No Discussion

10. Adjourn

- ❖ Judy Carlisle made the motion to adjourn,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

Board of Works & Safety 2021

- *Samuel J. Craig, Mayor* _____

- *Judy Carlisle* _____

- *Charlene Hall* _____

Attest: Marsha Pfeiffer
Clerk-Treasurer
